

**Department of Media Culture
College of Staten Island**

Intern Evaluation

Internship Coordinator
Evaluator's Name
Evaluator's Title
Site of Internship
Department

Intern's Name
Intern's start and end date

Please answer the following questions as completely as you can.
If you have additional remarks, please feel free on the back side of this page.

The Intern is punctual.

-always
-most of the time
-sometimes
-never

The Intern follows through on her/his projects

-always
-most of the time
-sometimes
-never

The intern is able to work independently with a minimum of supervision.

-always
-most of the time
-sometimes
-never

The intern works well with others.

-always
-most of the time
-rarely
-never

The Intern has highly developed writing skills.

-exceptional
-about average
-average
-below average
-unsatisfactory

The Intern has highly developed verbal skills

-exceptional
-above average
-average
-below average
-unsatisfactory

**Department of Media Culture
College of Staten Island, CUNY**

Please describe Intern's duties.

What is/are the Intern's greatest asset(s) at your site?

What is/are the intern's areas in which improvement is needed?

How does the intern compare with your other undergraduate Interns?

-exceptional
-above average
-average
-below average
-unsatisfactory

How would you rate the Intern's overall performance?

-exceptional
-above average
-average
-below average
-unsatisfactory

Would you be willing to sponsor additional Interns from the College of Staten Island?

-yes
-no

Thank you for taking the time to complete this evaluation.